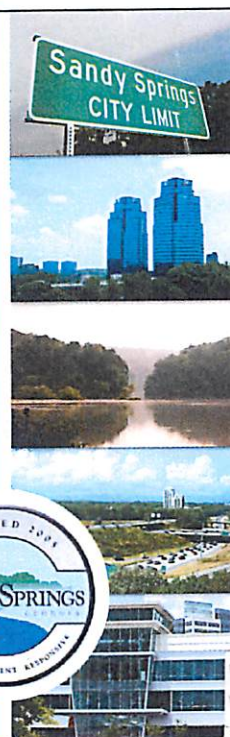


FY2013 BUDGET PRESENTATION

May 22, 2012



John McDonough
City Manager



FY13 Budget Calendar

March – April	Departmental Budget Hearings/Finance Review Phase
April – May	Senior Management/Mayor Review Phase
May 1	Budget Workshop #1
May 8	Budget Workshop #2
May 22	City Council Budget Presentation (Proposed Budget)
June 5	1 st Public Hearing on FY13 Budget and Discussion
June 19	Final Public Hearing and Adoption by City Council



Workshop Goals

- Receive feedback and direction from City Council as we develop the FY13 Budget
- Review and validate FY13 planning assumptions
- Understand public safety, public works, community development and parks priorities as part of an overall Citywide service delivery and capital program



Budget Principles

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- Conservatively determine revenue and expenses.
 - Solid estimating effectively neutralizes pressures to inflate revenue estimates to cope with budgeting pressures.
- Do not use one-time revenue sources for ongoing expenses.
 - When a non-recurring source of revenue is used to fund an ongoing expense, an "automatic unfunded increase" is built into the budget for the following year.

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Adopted Priorities

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Budget Highlights for FY13

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- No tax or fee increases
- Fund balance reserve of \$20,024,925 (30.29% of operating/debt expenditures)
- Funding for payoff of Fire Rescue debt \$2,049,070
- Continued funding for CIP-T/P programs \$12,570,000
- Continued funding for City Hall land acquisition \$5,000,000
- Funding for Downtown Property Acquisition/Infrastructure Improvements \$4,000,000
- Continued funding for Stormwater Infrastructure Improvements \$2,500,000
- Funding for Public Safety Radio System \$2,000,000
- Fixed Cost of General Government Services Contracts \$12,363,550
- Renewal of subcontractor agreements at same rate \$5,125,000
- E-911 Center operation \$900,000
- Continued EMS subsidy for enhanced service \$450,000
- Continued funding for Police Fleet Replacement Program \$703,500
- Vehicle Acquisition Costs \$135,000 (2 Fire, 2 CD)
- Continued funding for Community Events/Non-profits \$280,000
- Funding for Recycling Program/Hazardous Waste \$130,000



Fund Balance Reserve

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- Adopted as part of the approved Budgetary Policy
- Fund Balance is the cash reserve and working capital to cover the following:
 - Expenditures caused by unforeseen emergencies
 - Shortfalls caused by revenue decline
 - Eliminate short-term borrowing for cash flow purposes
 - Reserve policy calls for no less than three (3) months of operating and debt expenditures (25%)



Projected Undesignated Fund Balance

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June 30, 2012 Projected Fund Balance	31,193,131
Less: Fund Balance Reserve (30.29%)	(20,024,925)
YEAR END UNDESIGNATED FUND BALANCE	\$ 11,168,204



Revenue FY2012 vs. FY2013

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	2012 Projected Actual	2012 Budget	2013 Budget	Budget Variance
Property Taxes	\$27,223,621	26,600,000	27,048,000	448,000
Local Option Sales Tax	21,403,616	19,500,000	20,800,000	1,300,000
Business & Occupational Tax	7,688,408	7,600,000	7,600,000	-
Franchise Fees	9,650,016	8,400,000	9,250,000	850,000
Insurance Premium Taxes	4,402,100	4,800,000	4,200,000	(600,000)
Other Revenues*	10,720,123	9,586,500	21,087,088	11,500,588
Total Revenues	\$ 81,087,884	\$ 76,486,500	\$89,985,088	\$ 13,498,588

*Other Revenue for FY13 includes \$11,168,204 of prior years fund balance use.



Expenditures FY2012 vs. FY2013

	2012 Projected Actual	2012 Budget	Under/Over Budget	2013 Budget	Budget to Budget Variance
City Council	140,713	157,364	16,651	158,691	0.84%
City Manager	624,908	812,339	187,431	808,307	-0.50%
City Clerk	124,750	148,830	24,080	181,859	22.19%
Finance	2,144,379	2,200,364	55,985	2,198,684	-0.08%
City Attorney	749,000	808,000	59,000	808,000	0.00%
Information Services	1,542,422	1,655,295	112,873	1,691,215	2.17%
Facilities Management	1,648,110	1,625,800	(22,310)	1,332,682	-18.03%
Communications	1,347,663	1,423,913	76,250	1,600,436	12.40%
General Administration	1,970,562	3,026,000	1,055,438	2,388,443	-21.07%
Municipal Court	1,368,951	1,527,041	158,090	1,665,585	9.07%
Police	17,260,952	18,521,820	1,260,868	19,084,302	3.04%
Fire	10,802,724	11,082,562	279,838	10,918,295	-1.48%
Emergency Services	1,511,631	1,553,700	42,069	1,553,700	0.00%
Public Works	9,568,865	9,836,705	267,840	9,978,765	1.44%
Recreation and Parks	2,571,988	2,989,608	417,620	2,999,742	0.34%
Community Development	2,618,907	3,096,401	477,494	3,602,312	16.34%
Contingency	-	520,560	520,560	450,000	-13.55%
Matching Grants	2,500	150,000	147,500	150,000	0.00%
Retirement of Fire Debt	-	-	-	2,049,070	-
Transfers to Other Funds	15,350,198	15,350,198	0	26,365,000	71.76%
Total General Fund:	71,287,906	76,486,500	5,137,277	89,985,088	14.97%

SERVICE ENHANCEMENTS



FY13 Enhancements



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- Vehicle replacement for 20 vehicles
 - Includes Laptop refresh
 - LP Gas Conversion Cost
- Move Allied Barton security from Facilities to PD
- Technology Upgrades
 - Coordinated with Public Works

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FY13 Enhancements



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- Cardiac Monitoring Equipment Upgrade
 - Current equipment discontinued
- Replacement of 2 Staff Vehicles
 - Replaced vehicles have 100K miles
- Upgrading 35 sets of Firefighter Gear
 - Current gear is older and worn down
- EMT class for 15 fulltime employees
 - Continuing education for higher EMS services

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Communications and Call Center

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- Communications Department
 - Website enhancements, CRM implementation
 - Advertising for economic development and city branding
- Call Center:
 - Increasing allocated time of IT support (from 10% to 20%)
 - Increasing allocation of manager's time to 16%
 - Staff training



Community Development

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- Two new vehicles
- 1.0 FTE Code Enforcement Officer II; .6 FTE Site Inspector for 6 months, evaluate
- Increase in advertising for public notices
- Large document scanning



Public Works and Facilities

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- Add 1.0 FTE Traffic Engineer
- Expansion and improvement of Traffic Management System



General Fund Expenditures – Contingency Detail

Description	2013 Budget
Fire Department	200,000
Police Department	200,000
Recreation	51,770
City Manager Contingency	150,000
General Contingency	300,000
Grand Total	\$901,770

Task Order Analysis

Firm/Work Package	NTE Escalator	Actual Escalator	FY12 Amount	FY13 Amount	Difference
Finance/ST Services	2.50%	2.50%	\$1,593,201.00	\$1,633,011.00	2.50%
Information Services/InterDev	5.25%	3.50%	1,136,751.00	1,176,537.49	3.50%
Communications/Collaborative	2.20%	2.20%	594,413.00	502,200.00	(15.51%)
Municipal Court/Jacobs	3.00%	1.00%	932,986.40	1,082,368.00	16.01%
Call Center/CH2MHill	n/a	3.50%	765,252.00	792,036.00	3.50%
Public Works/URS	4.00%	3.50%	3,086,205.21	3,318,265.00	7.52%
Recreation/Jacobs	3.00%	1.00%	1,013,438	1,023,571.00	1.00%
Community Development/Collaborative	2.20%	2.20%	2,452,225.00	2,835,562.00	15.63%
Total	3.14%		\$11,574,471.61	\$12,363,550.49	6.82%

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FY13 Capital Priority Projects

Pavement Management/Resurfacing	\$3,000,000	23.87%
Major Capital Projects	5,570,000	44.31%
Glenridge Drive at Roswell Road	1,000,000	7.96%
City Gateway Beautification	1,000,000	7.96%
Northridge Interchange Beautification	500,000	3.98%
Roswell Road Streetscape (City Limit north to Long Island)	1,600,000	12.73%
Glenridge Drive Widening with Trail	150,000	1.19%
Plan 2040	270,000	2.15%
Spalding Drive at Mount Vernon Road ROW	750,000	5.97%
Old Riverside Drive Park Property	1,500,000	11.93%
Intersection Improvement Program	500,000	3.98%
Sidewalk Program	500,000	3.98%
Abernathy Greenway Park	750,000	5.97%
Traffic Management System	550,000	4.38%
Lost Corner Preserve	200,000	1.59%
Total	\$12,570,000	100%

Infrastructure Improvements

- Since incorporation:
 - 106.2 miles of roads paved
 - 13.9 miles of fiber installed (traffic)
 - 50 Signals controlled by Traffic Management Center
 - 9.6 miles of sidewalk installed
 - 697 stormwater repairs
 - 42 intersection improvement projects
 - Over \$100 million in funded Capital Projects
 - \$18 million in Recreation facilities

FY13 Other Funds

	FY11 Actual Revenues	FY12 Projected Revenues	FY13 Budgeted Revenues
Confiscated Assets Fund	169,854	120,030	175,000
Anne Frank Fund	94,983	73,455	85,000
Innovations Fund	0	500,000	225,000
Emergency 911 Fund	2,794,944	2,534,215	2,552,210
Multiple Grant Fund	1,854,325	3,207,930	4,016,745
Community Development Block Grant	601,423	300,581	1,412,105
Donations Fund	18,754	61,116	25,000
Hotel/Motel Fund	3,536,794	3,609,550	3,515,000
Capital Projects Fund	15,913,735	12,864,557	23,570,000
Impact Fee Fund	191,078	1,364,709	182,350
Stormwater Management Fund	1,800,000	2,500,000	2,500,000

DISCUSSION

